

CONSTITUTION ** REPORTS ** PROCEEDINGS

UNITED JEWISH FUND OF COLUMBUS

JUNE 24, 1926

CONSTITUTION

UNITED JEWISH FUND OF COLUMBUS OHIO

ARTICLE I
Name

The name of this organization shall be the United Jewish Fund of Columbus, Ohio.

ARTICLE II
Purpose

The purpose of this organization shall be to strengthen the spirit of human helpfulness among the Jewish people of the City of Columbus and to afford them in group-giving, an opportunity to contribute to human welfare and to disperse the funds so contributed, and to avoid duplication of effort and expense in fund-raising programs for various Jewish cultural, philanthropic, and educational enterprises.

ARTICLE III
Membership

Section 1. The members of this organization shall be Individual; Institutional; and Honorary.

Section 2. Individual Members. Every contributor to the United Jewish Fund of Columbus, Ohio, shall be a Member of this organization.

Section 3. Institutional Members. Every institution, lodge, club or organization which contributes to the Fund shall be an Institutional Member of this organization.

Section 4. Honorary Members. The Board of Directors may elect one Honorary Member every three year period. The selection of such Honorary Member shall be in recognition of outstanding and unselfish service to the Jewish Community of Columbus.

ARTICLE IV
Board of Directors

Section 1. The management and administration of this organization shall be by a Board of Directors chosen as follows: Twenty-five members shall be elected by the contributors to the United Jewish Fund of Columbus, Ohio, from persons nominated by a Nominating Committee appointed by the Board of Directors, four of whom shall be members of the Board and three from the general body. However, any person may be put in nomination by a petition signed by fifteen members of the Fund and filed with the Secretary of the Fund, five days before the date of the annual election.

Section 2. The annual election shall be held on the fourth Thursday in June, every three years, the first election to be held June 24th, 1926. Election shall be for a term of three years and until the successors are elected and qualified, and members shall assume their duties immediately upon being elected. At any election, the twenty-five candidates receiving the highest number of votes shall be declared elected.

Section 3. Every contributor to the Fund shall be entitled to one vote for each of the twenty-five Directors to be elected, for each fifty dollars contributed or any fractional part thereof, and only such members of this Fund as are in good standing, with all dues, contributions and charges paid to date, shall be entitled to vote. Every voter may cumulate the number of votes to which he is entitled, for any number of Directors for whom he desires to vote. The Board of Directors shall fill all vacancies in the Board until the next regular election.

Section 4. Duties of the Board. The Board of Directors shall adopt such by-laws as shall be consistent with this Constitution, employ a Secretary and such other persons as it may deem necessary for the successful promotion of the objects of this organization, furnish annually a report of its work, control the deposit and distribution of the money in the Fund, and appoint such committees and delegate such authority to said committees as it may deem expedient.

Section 5. Distribution of Fund. The funds collected by this organization shall be distributed to such institutions, organizations, and individuals as, in the judgment of the Board of Trustees, are proper and in accord with the general purpose of this organization.

ARTICLE V Officers

Section 1. Officers of this organization shall be a President; a first and second Vice-President; Treasurer; Ass't Treasurer; all of whom shall be selected by the Board of Directors from among its members, at the organization meeting which shall be held on the last Tuesday of June of every year.

Section 2. All officers shall be elected for terms of one year and until successors are elected and qualified.

Section 3. Vacancies in any of the offices shall be filled by the Board of Directors for the unexpired term.

Section 4. The Board of Directors, at their meeting preceeding the meeting at which Directors are to be elected, shall appoint a Committee on nominations for officers and directors.

Section 5. Duties of Officers.

(a) It shall be the duty of the President to preside at all meetings of contributors to the Fund, at all meetings of the Board of Directors, and to appoint all committees unless otherwise directed, and to call special meetings whenever he deems it necessary or upon written request of five members of the Board of Directors or upon written request of any fifteen subscribers to the Fund.

(b) The Vice-Presidents, in their order shall perform the duties of the President in the event of his absence, resignation, or inability to perform his duties.

(c) The Treasurer shall have charge of the records of the Fund of the organization and shall make a financial report to the Board of Directors at each of its regular meetings. The Treasurer shall act as distributing officer of the Fund and shall draw such vouchers for con-

tributions and expenses of operation as directed by the Board of Directors. Vouchers for the purposes here enumerated shall be signed by the Treasurer or, in his absence or disability, by the Ass't Treasurer, upon the approval of the President.

(d) The Secretary shall keep the minutes and records of this organization; of its Board of Directors and all other committees, conduct the official correspondence of the organization, and shall keep a record of all subscriptions and other transactions in connection with the operation of the Fund and perform such other duties as may be required by the Board of Directors.

ARTICLE VI Constitutional Committees

Section 1. Executive Committee. An Executive Committee may be created and its duties defined by the Board of Directors.

Section 2. Finance Committee. The Finance Committee shall consist of seven members of the Fund, at least four of whom shall be members of the Board of Directors. This Committee shall investigate applications for contributions from the Fund, study carefully the needs of the various institutions and organizations applying for contributions, determine a fair proportion or quota from the Fund, and report the same to the Board of Directors.

Section 3. Campaign Committee. The Campaign Committee shall consist of such number as shall be determined from time to time by the Board of Directors. The Chairman shall be chosen by the Board of Directors and unless a member of the Board of Directors, prior to this appointment as Chairman, shall be ex-officio a member of such Board during his term of office. The duties of the Campaign Committee shall be to organize and conduct various campaigns for necessary funds to carry on the work of this organization.

Section 4. Subscription Committee. The duties of this Committee shall be to solicit subscriptions from all prospective subscribers who are not at this time members of the Fund; to consider all subscriptions heretofore received and to solicit from subscribers additional subscriptions if in their judgment such action is advisable. This Committee shall consist of seven members, four of whom shall be members of the Board of Directors.

Section 5. Delinquent Committee. The Delinquent Committee shall consist of seven members and its duties shall be to keep in touch with the Secretary and to determine the delinquencies and to adopt ways and means of collecting promptly all delinquent dues or subscriptions.

Section 6. The Board of Directors may delegate to such committees as are appointed, such power as is necessary for said committees to properly function and to act in such matters as are delegated, in lieu of the Board of Directors.

Section 7. Such other committees as, in the judgment of the Board of Directors are necessary and proper, shall, from time to time, be appointed by the Board of Directors.

Section 8. All acts of committees shall be subject to the final approval of the Board of Directors.

ARTICLE VII
Meetings

Section 1. The members of this organization shall meet every third year on the Thursday of June. Additional meetings of members may be held upon call of the Board of Directors. Written notices shall be given of all meetings, ten days prior to date of meeting.

Section 2. The Board of Directors shall meet quarterly at such time and place as may be directed by the Board of Directors.

Section 3. Other Constitutional Committees shall meet as may be provided by the By-Laws.

ARTICLE VIII
Automatic Resignations

Section 1. Absence of any member of the Board of Directors, or any member of a Constitutional Committee from three consecutive meetings shall automatically operate as a resignation from the respective Board or Committee, unless excuse for such absence satisfactory to the respective Board or Committee shall be presented.

ARTICLE IX
Amendments

Section 1. This Constitution may be amended as follows:

(a) Any proposed amendment may be initiated by the Board of Directors providing, however, that such proposal has been submitted in writing to all members of the Board not less than five days before the meeting at which formal action on such amendment is sought. A majority vote of the Board of Directors is required in order to submit the amendment thus proposed to a general meeting of the membership of the United Jewish Fund of Columbus, Ohio.

(b) Any proposed amendment may be initiated by petition signed by at least twenty-five members of the United Jewish Fund; but any such proposal before its submission to the membership must first be submitted to the Board of Directors, and approved on formal vote by not less than one-third of the members of the Board. If so approved, the proposed amendment must be submitted by the Board, with or without recommendation to a general meeting of the membership of the United Jewish Fund.

Any proposed amendment submitted in either of the above ways, together with the time and place of meeting shall be given publicity by a written notice to each member at least ten days prior to the meeting at which it shall be submitted.

Should such proposed amendment, or any amendment germane thereto and connected therewith, be adopted by a two-thirds vote of the members present and voting at such meeting, this Constitution shall be amended accordingly.

BY-LAWS OF THE
UNITED JEWISH FUND OF COLUMBUS OHIO

Article I. Time and Place of Meetings: The Board of Directors shall meet quarterly at the Progress Club on the third Tuesday of the last month of each quarter, commencing with June, 1926 and on the same day in the months of September, December and March of each year.

Article II. Quorum: A quorum shall consist of a majority of the qualified members of the Board of Directors.

Article III. Number of votes necessary to appropriate money: The approval of three-fourths of the members present at any board meeting shall be required for the purpose of making an appropriation from the Fund.

Article IV. Appointment of Committees: The matter of the appointment of various committees shall be referred to the officers.

Article V. Audit of Books: An audit of the Secretary's and Treasurer's books shall be made annually by the Auditing Committee, whose report shall be submitted to the Board of Directors, for its approval at its June meeting of each year.

Article VI. Appropriation Power of Finance Committee: The Finance Committee is empowered to appropriate, for any cause, not over the sum of \$200.00, without the approval of the Board, for the purpose of meeting any demand or request upon the Fund.

Article VII. Authorization for Drawing Vouchers: The Treasurer is authorized to draw vouchers for any sum appropriated and approved by the Board of Directors or the Finance Committee, under authority granted to said Board and Committee, and for necessary operating expenses in the interim.